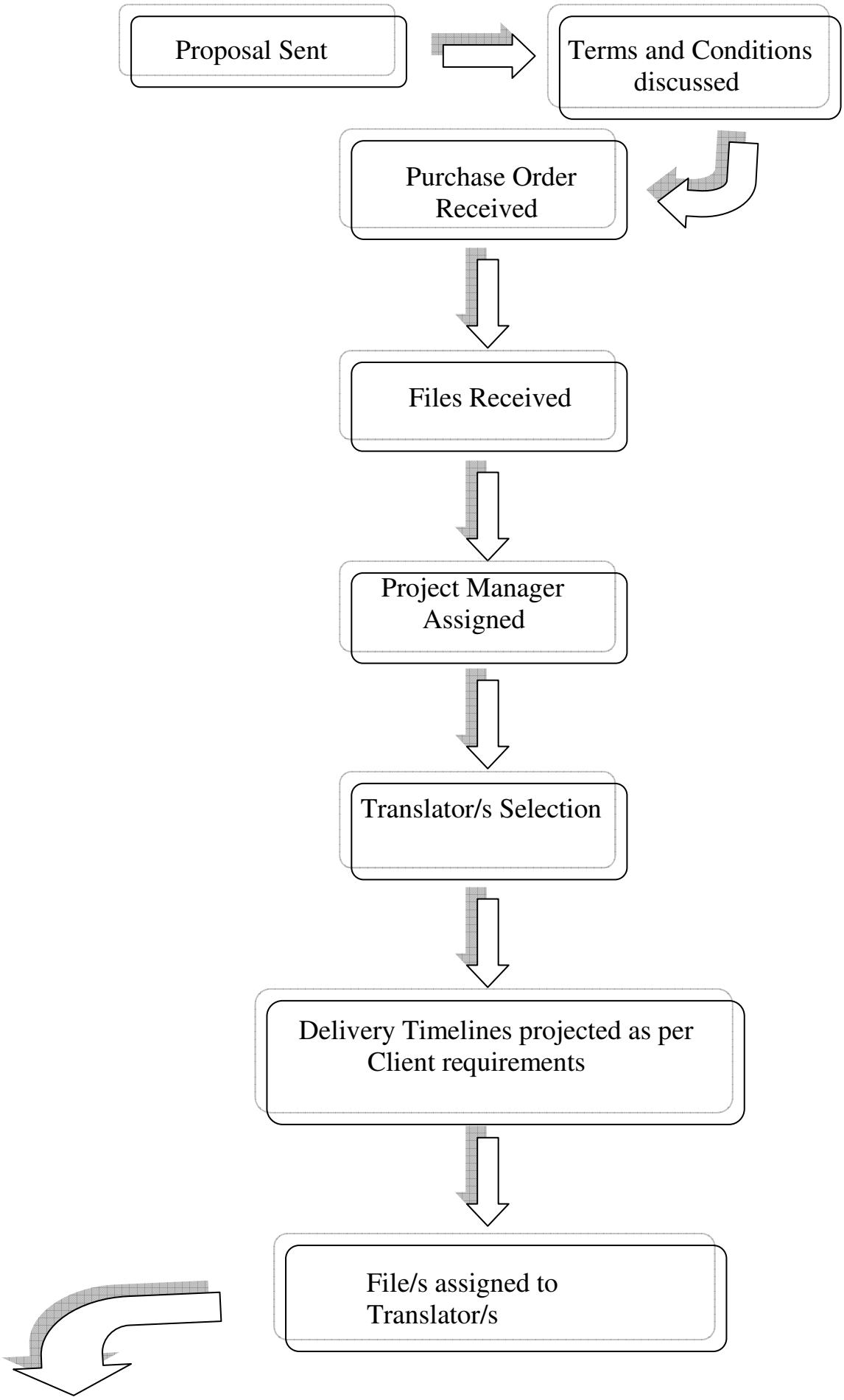
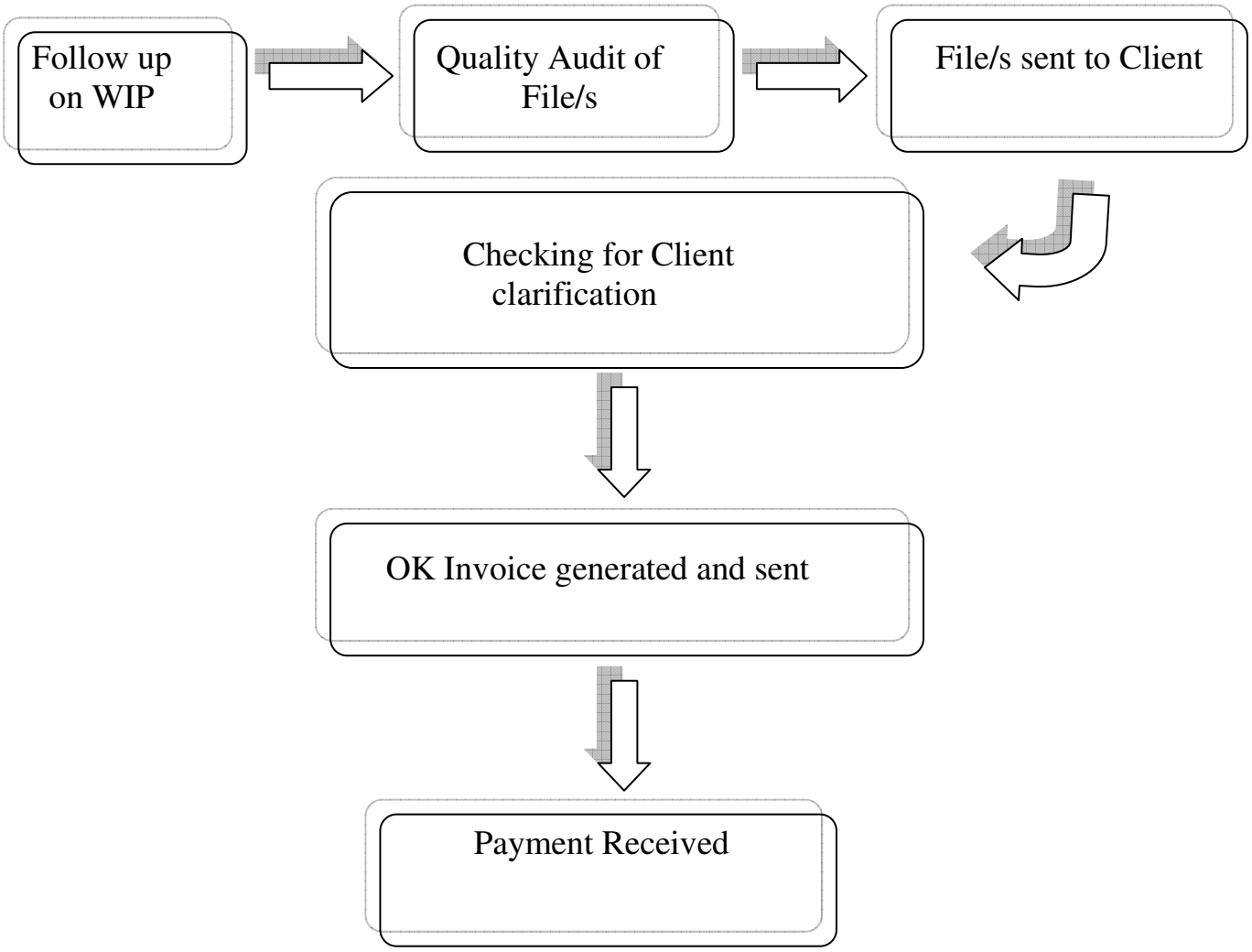

Proposal Sent
Terms and Conditions discussed
Purchase Order Received
Files Received
Project Manager Assigned
Translator/s Selection
Delivery Timelines projected as per Client requirements
File/s assigned to Translator/s


Follow up on WIP
Quality Audit of File/s
File/s sent to Client
Checking for Client clarification
OK Invoice generated and sent
Payment Received